

25<sup>th</sup> January 2022

## **Notice of Annual General Meeting**

Notice is hereby given that the 16<sup>th</sup> Annual General Meeting of Briars at Greenlees Ltd trading as Briars Sports will be held in the Club rooms, Cnr. Ian Parade & Wellbank Street, Concord, NSW, 2137, on Sunday, 27<sup>th</sup> February 2022, commencing at 10.00am.

### Apologies

1. To confirm the Minutes of the 15th Annual General Meeting
2. To receive, consider and if thought fit adopt the Directors Report
3. To receive, consider and adopt the statement of financial performance and statement of financial position for the 12 months ended 30<sup>th</sup> September 2021, together with the Auditor's Report therein
4. Presentation of trophies
5. Declaration of the ballot (if required) for the Directors of the club for 2022
6. Benefits for Directors (please see annexure A)
7. To deal with any business for which due notice has been received
8. General Business

For those members who elected not to receive a copy of the Annual Report, a copy can be viewed on the Clubs website at [www.briarssports.com.au](http://www.briarssports.com.au)

## Annexure A

To consider and if thought fit, pass the following:

That members authorise (and declare to be reasonable) the following at the cost of the Club

- A. The provision within the Club's premises of beverages for each Director before and after a Board or Committee Meeting and a meal on the day of such meeting
- B. Reimbursement for reasonable expenses incurred by Directors in travelling to and from a duly constituted meeting, but only as and when specifically approved by the Board as reasonable in the interests of the Club in a particular case
- C. Reasonable expenses incurred by a Director in representing the Club including at functions, or by participating in promotional activities in relation to the Club, but only as and when specifically approved by the Board as reasonable in the interests of the Club and on production of evidence of such expenditure
- D. Grants and subsidies to the Briars Sports'
- E. Reasonable presentations to Members and other persons as determined appropriate by the Board to acknowledge service to the Club or to the Club's community
- F. The reasonable cost of the Directors attending the Clubs NSW Annual General Meeting and other Clubs NSW meetings and functions
- G. The reasonable cost of Directors attending seminars, lectures, trade displays and other similar events as may be determined by the Board from time to time as being of benefit to the Club and the education of Directors
- H. The reasonable cost of Directors attending other clubs throughout the State for the purpose of observing their facilities and methods of operation, for the purpose of meeting and exchanging ideas with the governing bodies of those other clubs, provided such attendances are approved by the Board as being necessary for the betterment of the Club
- I. Food and drinks for Members attending any General Meeting

### **Note to the above**

Explanatory Note

*The current Directors recommend that members pass this resolution*

*A benefit to a member not available to all members is only permissible if not in the form of money or a cheque or promissory note and if authorised by members at a general meeting in advance.*

*This resolution will approve benefits which have traditionally been provided in the Club but which are not equally available to all Members.*

*In part this resolution is proposed because Directors attend seminars, lectures, trade shows and other similar events, including Clubs NSW meetings, and visit other clubs to enable the Board to be kept abreast of current trends and developments which may have a significant bearing on the nature and way in which our Club conducts its business.*

*Directors' out-of-pocket expenses reasonably incurred in the course of carrying out their duties, can already be authorised by the Board. However, the proposed resolution in the interests of transparency makes disclosure of some of the types of expenses likely to be incurred.*

*To the extent that the resolution involves the payment of certain specific types of expenses that might be so authorised by the Board, the resolution will acknowledge that expenses of the types proposed are prima facie reasonable.*

*For transparency, this resolution will also approve expenditure as may be approved by the Board for the financial support of sub-clubs and their activities.*

*There are at least 12 Board meetings per year and, intermittently, occasions where the Board or a Board member/s is required to attend meetings other than a Board meeting. During the financial year ending September 2021 the cost incurred for the above items totalled \$928.64.*



## NOTICE OF ELECTION OF DIRECTORS TO THE CLUB

### Briars Sports

(ABN 71 001 029 545)

- Nominations for three (3) positions of director of the Club are hereby called for, current directors Brett Howle, Matina Moffitt and Mick Jaroszewicz are offering themselves for re-election.
- The following persons are entitled to vote for directors:
  - Class A members (Sporting members)
  - Class B members (Life members)
  - Class C members (social members who, as of the amalgamation date, were Social Members of the Club.)
  - Class E members (Country, Interstate or Overseas members)
  - Class D members (Social members of the Club after amalgamation date) are ineligible to vote. Also, ineligible are Junior Members, Honorary Members, Temporary Members and Provisional Members.
- Nominations are to be submitted on the official nomination form, a copy of which can be obtained from the Club's General Manager. Completed and signed nominations may be physically delivered, mailed, or electronically scanned and submitted as an email attachment to the Club's General Manager by the close of nominations. Nominations must be received prior to the close of nominations. The onus is on the nominee to ensure their Nomination is received by the closing date/time, 12 noon on Sunday 13<sup>th</sup> February 2022.
- Only Class A and Class B members are eligible for nomination as a Director of the Club provided that the Class A member has been a member for one calendar year immediately prior to the Annual General Meeting. Likewise, only Class A and Class B can propose and second a nomination.
- Duly completed Nomination Forms are to be returned to the Club's General Manager.
- Nomination for the position of Director will close at 12:00 noon on Sunday, 13<sup>th</sup> February 2020.
- The distribution of 'how to vote' material is not permitted to be undertaken on the premises of the Club.
- To allow all eligible members the opportunity to vote, the Briars Sports Board has again taken the decision to adopt a modern form of voting in the Board Election and, therefore, voting will be conducted online. This will provide a more convenient method of voting for members and hopefully also result in an increased voting participation rate.
- Voting will be conducted from Sunday, 20<sup>th</sup> February 2022 and conclude at 5pm, Saturday, 26<sup>th</sup> February 2022. Exact details of the voting timeframe will be provided in the event an election is necessary.
- To assist with the online voting, the Board has appointed an independent Election service provider, Australian Election Company to manage and conduct the post nomination elements of the 2020 election process.
  - Should an Election be necessary, Australian Election Company will send information about the voting process to each eligible Club member, **by email (to those members who have an email address registered with the Club) and by post**. This communication will include step-by-step instructions on how to cast your online vote, a unique, randomly assigned personal password and an online link to the ballot screen and to any details submitted by candidates in support of their Nomination.
  - Accessing the voting website and Candidate details will be facilitated if you receive the information by email, so please record your email address with the Club, if you have not already done so.
  - If you do not have access to an internet enabled device, you are welcome to vote at the Club premises during club opening hours where staff will be on hand to assist if required.
- The By-Law passed by the Board regarding online voting can be found on the club's website.
- If there is an election, voting will be only by internet voting; there will be no postal voting at the 2020 Election.
- The Annual General Meeting will commence at 10:00am on Sunday 27<sup>rd</sup> February 2022 in the Clubhouse.

***# To be able to vote you must retain the unique password contained in either the email or mail by post sent by the Australian Election Company & your membership number***

***# Please update your email and address at [www.briarssports.com.au](http://www.briarssports.com.au)***